



**FOES Committee Meeting**  
at Susan Deery's house, 7pm, Tuesday 7<sup>th</sup> February 2017

**Minutes**

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**1 Present** Susan Deery (SD, Chair), Lorna Wood (LW, Treasurer), Fiona Skelton (FS, Secretary), Rachel Ainger (RA), Gill Burn (GB), Vivienne Cooper (VC), Christine Cookman (CC), Chris Hirst (CH), Kirsti Sinclair (KS), Jane Young (JY), Liza Bradley (LB), Rachel Richardson (RR)

Meeting commenced at 7pm.

**Action**

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| <p><b>2 Apologies</b><br/>Elaine Walker (EW), Paul Brockwell (PB), Emma Robins (ER)</p> <p><b>3 Approval of minutes of the last meeting (16th November 2016)</b><br/>The minutes from the previous meeting, on 16<sup>th</sup> November 2016, were approved.</p> <p><b>4 Matters arising (not covered elsewhere on the agenda)</b><br/>There had not been any further communications from Harrowells Solicitors regarding the Constitution.</p> <p>SD had contacted Sir Michael Wilkins as discussed at the previous meeting, and he had responded, however they had not got as far as arranging a date for a meeting before the temporary withdrawal of Outwood Grange.</p> <p>School had been back in touch about the funding request for the subscription to The Day, and given the change in situation since the meeting, it was agreed to fund this request after all. LW sent a cheque into school.</p> <p><b>5 Financial Report</b><br/>General Fund... £1736.10<br/>Bicentenary Fund... £7232.91<br/>(See attached copy of Finance Report.)</p> <p><b>6 Fundraising requests</b><br/>Funding requests attached.</p> <p><b>Music Dept</b> – Requests received from Mr Blackburn for funding of CD Recording Session following Christmas Concert (£700) and subsequent production of 500 CDs (£810). It was agreed that FOES would pay for the Recording session. However, it was suggested that parents could be asked to contribute towards the cost of the CDs, and it was generally felt that 500 would be too many.</p> <p><b>SEND Dept</b> – Request received from Mrs Priest for funding of 20 Linx Tablets at a cost of £5720. FOES felt unable to support this request at present due to uncertainty regarding what materials OGAT may or may</p> | <p>LW to contact Harrowells for an update, and further guidance regarding the implications of the changes at school.</p> <p>SD to discuss with PB.</p> <p>SD to discuss with PB.</p> |
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not prioritise for groups within the school. However, we would be more than happy to reconsider the bid when this becomes more certain as we felt it an important request.

**Maths Dept** – Request received from Mr Tiffany for Year 11 Maths Revision support packs at a cost of £1275. It was agreed to fund this request.

**Drama Dept** – An interim bid had been received (and approved) from Catherine Windrum for the funding of an advertisement in the local press for the upcoming production of ‘Beauty and the Beast’. Invoice to follow, expected to be approx £50.

**Food Tech/Textiles** – Request received from Charlotte Baker for funding (£180) of ‘smart’ textile kits for a Year 9 textiles project. It was agreed to fund this bid.

Requests received from Mark Welburn (Business Manager) for £80 for spare School uniform and £80 for spare stationery. Some parents present felt that providing spare uniform undermined the Behaviour Policy, and were unclear how it could be managed on such a small budget given the number of year groups and size ranges. It was suggested that appealing to parents for donations of second hand uniform (in good condition) could be more appropriate in the short term.

FOES had previously spoken to PB about funding the materials for the painting of the corridor area over the Christmas holiday by pupils. This has now been completed. It was agreed to follow this up with PB and invite him to forward the invoices for costs incurred.

CC (Governor) raised the subject of the school website, which many agree is in need of a revamp, and wondered if FOES might have been able to contribute to the cost of these improvements. It was felt, given the uncertainty around the future of the school at present, that now would not be the best time to invest in an overhaul of the website. It was noted however, that keeping it up to date was an important job and would improve the current website a great deal. LB suggested it might have been possible to find an IT student from York College (where she works) to take this on as an assignment.

FS to list the Drama Production as an event on PTAsocial.

SD to discuss with MW.

SD to invite PB to send FOES the invoices for the materials used.

LB to look into the possibility of this further.  
SD to discuss with PB.

## 7 **Future of FOES**

FOES needs to develop a clear plan over the coming months that aims to protect funds/current assets, so that they continue to benefit the children they were intended for, as outlined in the FOES Constitution.

SD suggested that it might be necessary to consider a change to a more general Trust Fund preserving the aims and objectives of the original Constitution, that supports local children aged 11-18 in educational pursuits and endeavours, and to which individuals and groups could make applications for funds.

It was agreed that once we know more regarding the future of the school, we will need to take legal advice regarding FOES’ funds.

## 8 **Future events**

Given our current manpower difficulties, and that despite our best efforts, engagement of practical help for events has been a challenge, it was decided that we would not hold an Easter Raffle this year.

FS to post tasks relating to the raffles on PTAsocial, and send out an appeal for raffle prizes via school.

Instead, FOES will hold a series of small raffles over the evenings of the Drama Production, and would seek to support school events for the remainder of the school year.

FS to contact Catherine Windrum re raffles, and to ask Reception staff to store any raffle donations.  
SD to ask PB for list of school events for remainder of school year.

**9 Correspondence**

None

**10 Any other business**

None

**11 Date of next meeting**

The next meeting will be at 6.30pm on Wednesday 3<sup>rd</sup> May 2017 (venue to be confirmed).

Meeting finished at 9.30pm.

# FOES meeting

7/2/17

## Barclays Current account:

### Outgoings:

Small lottery licence -	£20
Refund of expenses to Elaine -	£33.58
PTA	-£113.00
Total	<u>£166.58</u>

### Inome:

Community Concert -	£97.95
Christmas Concert -	£80.80
Easy Fundraising -	£62.68
Total	<u>£241.43</u>

Current balance - £1736.10

## Bicentenary Fund

Payment in from BD Jan 17 - £272.54

Current balance £7232.91

Dear Friends of Easingwold School,

I am hoping that you enjoyed the Christmas Concert as much as we all did. Following on from your conversation with Mr Brockwell, the news that FOES have agreed to help fund a professional CD recording of the Christmas Concert has everyone involved brimming with excitement. The students simply cannot believe that their efforts are being recognised on such a grand scale. This recognition has been a long time coming and I would like to personally thank yourselves and Mr Brockwell for making this so. This will be an event that every student will remember for the rest of their lives.

As such, I have booked a professional recording company – Reel Recording Studio – to come in to school on Tuesday 13<sup>th</sup> December to record every soloist and ensemble. This will include 13 ensembles with 14 tracks and we will be using the main school hall all day. They have quoted **£500** for the day of recording and **£100** for the mastering and editing process. This totals **£600** (inc. VAT). This is a massive £600 discount as they usually charge £50 per track which would then total £1200.

As this is our first CD and in light of the current school situation, I would like to show everybody just what Easingwold School can do and the talents that our students have. I would like to have professional CDs and Inserts created to add an expert finish to the process. On a quick quote, this would cost roughly £1000 (inc. VAT) for 500 CDs including CD printing, jewel cases, inserts and delivery.

Items	Quantity	Total Price (inc. VAT)	Total Price (ex. VAT)
Recording Day	1	£500	£400
Mastering and Editing	1	£100	£80
CDs, Inserts etc.	500	£1000	£800
Totals		£1600	£1280

I understand that this is going above and beyond what was discussed but would FOES be able to fund this venture?

Kindest regards,

Mr Michael Blackburn

Teacher of Music and Drama  
Faculty of Music and Drama  
Easingwold School and Sixth Form

Our Ref: ML-P/JBr  
30<sup>th</sup> January 2017

Dear Foes

### **Request for funding of 20 tablets**

On behalf of our exams officer and the SEND department, I would like to ask that FOES consider a generous donation, so that Easingwold students of all years are better able to access the curriculum and public examinations.

In the past, the Learning Centre has been able to loan tablets to students. The tablets are used in lessons if a student has hurt themselves or they find it easier to process their thoughts by using a tablet. We are also finding that some students actually type more quickly than they write which can have a significant impact on the amount of information they are able to produce in exams. If students are used to working in lessons with a tablet, they are able to use one in their exams, which can be highly beneficial to student outcomes.

We have now reached the point where the tablets, which were originally purchased now need to be replenished. In addition to this, we are seeing more students turning to laptops to help them with their studies, which in turn will lead to a greater demand for their use in public examinations in the future. We are mindful of needing to keep pace with future demands.

Mr Brockwell has been able to negotiate a good price for ten Linx tablets. They are small, compact and durable; with a detachable keyboard and stand so that the device is easy to use for the students who require one. The keyboard, when not in use, doubles as a cover for the screen to protect it from being damaged easily. The specification for the product is:

***Linx 12.2" Tablet, 2GB RAM, 32GB Storage, Windows 10***

I am therefore making a request for twenty new tablet devices, which will be installed using our existing staff. The total sum of my request is £5720.

Kind Regards  
Yours sincerely



Mrs M-L Priest  
SENCo

Email: [m.priest@easingwold.n-yorks.sch.uk](mailto:m.priest@easingwold.n-yorks.sch.uk)

Dear Friends

We continue to look for new ways to support our students learning and exam preparation in Mathematics. Corbett Maths provides a great deal of free resources that are used to support classroom teaching, homework and revision. We would like to extend the resources that are on offer to all our year 11 students by providing them with a pack of revision cards.

Corbett maths produce both Foundation and Higher level cards that provide clear key information on one side, and QR codes that link to instructional videos and examination questions and answers on the other. Each pack contains 90 detailed cards. I have a samples of both tiers which I have shared with both staff and students, all felt they would be helpful. I would be happy to share these examples with you to help inform your decision. Two examples of these cards are shown below.

Corbett Maths

Parts of the Circle

Radius Diameter Circumference Chord

Arc Tangent Sector Segment

Corbett Maths

Venn Diagrams

A B Complement of A

Complement of B A  $\cup$  B A  $\cap$  B

Corbett Maths

Graphs of Trigonometric Functions

Corbett Maths

Rotations

Rotate about A 90° clockwise about the origin

Boost GCSE Maths grades for less than 10p per card!

Corbett Maths

Venn Diagrams

Card 87

Notes:

Video Exam Questions Answers

Students have recently completed their trial exams, the feedback process has included students highlighting personal areas of development for them. These cards will help them target these areas of weakness, to better prepare for the Summer series, ensuring all gaps are filled.

Should every student have these cards, we can ensure that they all have the means to complete high quality revision, with access to key concepts, questions, answers and instructional videos. Given this we would like to bid for £1275 in order to purchase the cards.

Thank you for your consideration of this request.

Yours Sincerely

Chris Tiffany  
Assistant Headteacher for Behaviour and Safety

Dear Susan,

13.01.17.

I didn't realise you were chair of the committee!

I teach Food technology and Textiles at Easingwold. You will know me Charlotte Baker – Scarlett Marriott and Lucas Baker's mum. I was even Caitlin's form tutor (a few years ago now!)

As a faculty we are reviewing the progress students make from Year 7 to 9 in textiles technology. We have highlighted the need for Year 9 to be taught a more up to date curriculum which dovetails with other DT subjects reflecting the new DT qualifications which are similarly interlinked.

I have researched an exciting project that should engage students in this particular year group. The project studies 'smart' textiles, looking at everything from sharkskin swim wear technology to reflective clothing and even to clothing that responds to text messages!

The practical side of the project involves creating a mobile phone case or pencil case that contains a LED (light and switch) that can be part of the material.

LED kits for this project cost around £3 per student. We are totally out of funds in Technology until the summer term and I would like to pilot the course with current Year 9 students starting mid-February.

If I did the course with my groups alone the cost for the basic kits would total £180 (£3 x 60 students).

If a success, we should be able to negotiate more funds going forward to accommodate the cost. If we become an academy, the technology could be utilised in Year 8.

Finally a cost benefit is made if we go ahead because the phone/pencil cases are handmade, meaning the sewing machines should need less maintenance/servicing as they would only be used by year 7 and 8 students.

Thank you very much for reading my bid totalling £180.

Kind regards,

Charlotte Baker